



## **Leadership Fellow**

Fellows participate in NACA's Leadership Fellows Program, which seeks to provide leadership development and related opportunities to new professional members from underrepresented populations (including but not limited to: ability, age, sexual orientation, religion, socioeconomic status, race, ethnicity, sex, gender, etc.) within the NACA membership. Additionally, the program is designed to help these individuals become familiar with NACA governance, programs and professional development opportunities.

### **Specific Responsibilities:**

- Participates in regular conference calls with the Leadership Fellows Coordinator, mentors, and other fellows.
- Communicates at least monthly with the assigned Leadership Fellow Mentor.
- Provides conference planning support for NACA Live and supports regional programming efforts in their region.
- Attends NACA® Live and one NACA Conference.
- Presents at least one education session at each event.
- Writes an article for Campus Activities Programming Magazine or a proposal for the Journal of Campus Activities Practice and Scholarship.
- Additional responsibilities as assigned and agreed upon with volunteer supervisor and/or NACA office staff liaison.

### **Qualifications/Expectations:**

- Must be full-time professional staff who has been in the field three years or less. Fellows must be a member of an underrepresented population (e.g., Gender, Sexual Orientation, Ability, Race, Ethnicity, Age, etc.). NACA institutional membership is required.
- Supports NACA programs through attendance whenever possible.
- Part-time (50%) or full-time employment by a NACA member institution.
- Must have approval from and support of their institution (note: support is defined as financial as well as time out of the office, etc.).
- If the volunteer changes jobs during the position's term, the new school must also be a NACA member and provide a statement of support. The NACA Volunteer Development Manager must be informed of this change within two weeks and the new letter of support must be received at the NACA Office within 30 days of selection. If not a member school, the school must join as a member within 30 days of transition.

### **Association Support:**

- NACA Connect
- Zoom
- NACA Google Drives
- Will receive registration waiver for NACA® Live.
- Will receive registration waiver for NACA conference.

**Term of Service/Time Commitment:**

- June 1 - Nov 30 of the following year.

**NACA Office Liaison:**

- Volunteer Development Manager

**Competencies:**

- Relationship Development
- Networking and Business Relationships
- Professional Development
- Recruitment and Retention
- Policy Knowledge Development and Management
- Strategic Planning
- Event Support
- Intentionality in Student Learning
- Cultivating a Sense of Belonging
- Experiential Leadership Learning

**Skills Obtained:**

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