



Leadership Fellows Mentor

Mentors the assigned Leadership Fellow in acclimation into NACA and the field of higher education.

Specific Responsibilities:

- Attends NACA® Live and, if possible, the NACA conference their assigned Leadership Fellow is attending.
- Assists the assigned Leadership Fellow in developing a presentation for at least one education session at each event.
- Assists the assigned Leadership Fellow in developing an article for Campus Activities Programming Magazine or a proposal for the Journal of Campus Activities Practice and Scholarship.
- Participates in regular conference calls with the Leadership Fellows Coordinator, mentors and fellows.
- Communicates at least monthly with the assigned Leadership Fellow.
- Serves as an information resource for the fellow.
- Additional responsibilities as assigned and agreed upon with volunteer supervisor and/or NACA office staff liaison.

Qualifications/Expectations:

- Supports NACA programs through attendance whenever possible.
- Must have been in the field five years or more.
- Part-time (50%) or full-time employment by a NACA member institution.
- Must have approval from and support of their institution (note: support is defined as financial as well as time out of the office, etc.).
- If the volunteer changes jobs during the position's term, the new school must also be a NACA member and provide a statement of support. The NACA Volunteer Development Manager must be informed of this change within two weeks and the new letter of support must be received at the NACA Office within 30 days of selection. If not a member school, the school must join as a member within 30 days of transition.

Association Support:

- NACA Connect
- Zoom
- NACA Google Drives

Term of Service/Time Commitment:

- July 1 – Nov 30 of the following year

NACA Office Liaison:

- Volunteer Development Manager

Competencies:

- Relationship Development
- Networking and Business Relationships
- Professional Development
- Recruitment and Retention
- Training
- Volunteer and Staff Management
- Supervising
- Strategic Planning
- Event Support
- Intentionality in Student Learning
- Cultivating a Sense of Belonging
- Experiential Leadership Learning

Skills Obtained:

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